

NATURAL RESOURCES SPECIALIST

February 14, 2025

JOB DESCRIPTION

Alder Environmental, LLC, based in Jackson, WY, and serving the northern Rocky Mountains, is seeking a full-time, entry-level Natural Resource Specialist, with an emphasis on water resources and wetlands. This consulting role focuses on environmental sciences, water quality, wetlands, watersheds, ecology, and other natural resource disciplines. The Specialist will work under the guidance of mid-level and senior staff to conduct natural resource inventories, field data collection, data management, assessment reporting, mapping, and regulatory permit applications. Additional administrative and office-related tasks, as well as environmental field technician duties, may also be assigned.

RESPONSIBILITIES

- Conduct natural resource and ecological data collection and inventories
- Perform wetland delineation data collection and reporting
- Assist with water quality monitoring
- Support regulatory permit applications
- Manage GIS data and prepare maps
- Enter, manage, and interpret environmental data
- Prepare assessment reports
- Complete other environmental consulting tasks as needed

QUALIFICATIONS & SKILLS

- Bachelor's degree in natural resource sciences or a related field
- Minimum of three (3) years of relevant professional experience
- Strong proficiency in ESRI GIS mapping and GPS and mobile data collection software, with demonstrated experience and attention to detail in spatial analysis, data management, and map production
- Experience in natural resource field data collection
- Ability to represent Alder in a clear and professional manner through excellent written and oral communication and interpersonal skills
- Proven ability to work independently and collaborate effectively in a team environment
- Strong problem-solving skills and a proactive mindset
- Ability to adapt to changing priorities and handle multiple tasks concurrently

PREFERRED SKILLS

- Experience with wetland delineations and knowledge of plant species in the Northern Rockies
- Experience conducting water quality sampling and analysis
- Experience performing statistical analysis

PERFORMANCE STANDARDS

Employees are expected to uphold high professional standards by demonstrating integrity, accountability, and respect in all aspects of their work. Successful team members thrive in a collaborative environment while also taking ownership of their responsibilities and working independently. They adapt to shifting priorities, communicate professionally with colleagues and clients, and produce detailed, high-quality work. A commitment to learning, openness to feedback, and adherence to company policies and ethical standards are essential to maintaining our reputation for excellence.

BENEFITS PACKAGE

- Full benefits package includes paid time-off (15 days), paid holidays (10 days), flexible time off, health and dental insurance, HSA contributions, long-term disability insurance, retirement plan contributions, remote work opportunities, and a relaxed office environment.

APPLICATION

Please submit a single PDF with a cover letter, contact info for three professional references, resume, and an example map demonstrating GIS skills to heidi@alderenv.com prior to March 1, 2025.